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Minutes of DPS Board of Elevator Examiners
Wednesday October 9th, 2013

Time: 9:20 am

Location: 365 East Street, Tewksbury, MA/Conference Room

Meeting of the Board of Elevator Examiners

This meeting was held in accordance with G. L. c. 30A, §§ 18 - 25 the MA Open Meeting Law

The meeting was called to order by Patrick Coyle and attendees were announced.

Attendees:

Patrick Coyle, Chairman

Lenny Chase, Member/Elevator Supervisor

Paul Keyes/Member/Elevator Supervisor

Ed Sandell, Member/Elevator Supervisor

George Ramian, Member/Elevator Supervisor

Pam Hodge, Clerk of Record

Absent, George Dahlquist, Member/Elevator Supervisor

- **Minutes:** September 25, 2013 minutes were reviewed: George Ramian made a motion to accept the minutes of the last meeting as read, and Lenny Chase second the motion. Chair asks if any further discussion on the motion. No further discussion, chair calls for a vote all in favor, Ed Sandell (I), Lenny Chase (I), Paul Keyes (I), George Ramian (I), Patrick Coyle (I), Accepted.

- **New Business:** Lenny Chase asks if any further news about the scantron. It's fine that the engineers got it, but why haven't we? Its 2 computers, doesn't have to be brand new one, just a computer that works and we've all turned in computers recently. Chair said I thought it was a software problem. That we were waiting for the latest version. I will send the chief today an email for a follow up, and cc Joanne Shea. Chase said or at least Chief Rogers. Chair asks; who is Chief Rodgers, Keyes reply he's Chief of Engineers. Chase asks why he is involved with this. Sandell says it's Brian Logan, Engineer who has the scantron machine. Keyes says they're breaking the law, we're given elevator operators exams. Supervisor Chase said that each and every question and answers at some point have to be typed in and it should be an elevator person who does it. Chair said I think we should deal with Chief Zalenski who is in charge of elevator division, it's up to him to procure this, and I'll send him an email and ask him of the status. Chair said it would be a lot easier now if we had the program here and we could type the questions right in. Chair said he would like use this test and use it by the New Year (2014).

At 9:50 Chair ask if any other new business. Members reply no. Chair asks that a motion be made to go into Executive Session; to prepare new questions for the Elevator License Examination. Ed Sandell made a motion to go to Executive Session and Paul Keyes seconds it. Chair does a roll call, Keyes (I), Ramian (I), Sandell (I), Chase (I) Coyle (I). All in favor (unanimous) (5-0).

At 11:35 a.m. Chair and Board members return from Executive Session. Paul Keyes made a motion to adjourn from the Executive Session and return to the regular business meeting, George Ramian seconds the motion. Chair asks any new business? Members reply no. No new business, so chair accepts a motion to adjourn. Chair did a roll call, Paul Keyes (I), George Ramian (I), Lenny Chase (I), Ed Sandell (I), and Pat Coyle (I), unanimous (5-0). Chair asks any discussion on the motion? Members reply no; therefore Lenny Chase made a motion to adjourn the regular business meeting and Ed Sandell seconds the motion. All in favor (unanimous).

Next meeting of the B. E. E. is October 23rd, 2013.

Adjourned: 11:40

Prepared By P. Hodge/Clerk of Record